



Vendor Application

1. Contact Information

Name	
Business Name	
Mailing Address	
City	
Province / State	
Postal Code / Zip Code	
Phone Number	
Fax Number	
Email Address	
Website	

2. Please select what you are applying for

- Vendors are chosen on a first come first serve basis

First 4 days(if an additional day is added & deposit is paid then no extra fees will be charged) – total price including taxes and deposit is \$2434	<input type="checkbox"/>
--	--------------------------

Please submit a picture of your operating area, the way it will be set up at our festival in JPG format along with this application

3. Booth Information

A Sales area is an area measuring approximately **20ft in width by 15ft in depth**. A 15 amp service will be provided. If you require more space the fee will be \$100 per foot.

- Please give the exact measurements of your vendor space. Please include the length of your hitch as well as if you need room for clearance of doors to open and close.

Length Width Height

- Please specify how much power you are going to generate

If you are going to use over the 15 amps supplied, you will be required to bring your own generator.

- Will you be bringing a generator? Yes No
- If yes, what size? Amps

4. Pop and Water Sales

Anyone who is planning on selling pop and water will need to purchase it through Rogers Bayfest using the forms provided. Due to safety issues, you will also be required to remove the screw cap lids from all pop and water bottles prior to serving.

- Will you be selling pop and/or water at Rogers Bayfest? Yes No
- Do you agree to purchase all your pop and/or water from us? Yes No
- Do you agree to the remove all screw cap lids from the bottles prior to serving customer? Yes No

Rogers Bayfest has the right to remove any vendor not following these rules

If you are planning to sell beverages other than pop and water, you will need to put in a request to Bayfest Staff. You will not be able to sell these beverages until you have been cleared to do so.

Please Note: If you have any unopened cases of pop or water left, we will purchase it back from you at the original purchase price.

5. Deposits and fee Payments

One half plus full HST and damage deposit (\$1360) is due on signing of the contract. The balance of the fee is due on or before June 8, 2012

6. Set Up & Tear Down

- Set up will be Wednesday July 11th after 2:00 pm
- Tear down will be Monday July 16th

Please note: you must check into the outdoor office no later than 6:30 pm on Wednesday July 11th in order to be permitted into the park to set up the day before and you must be out of the park by 8:00 pm. If these times do not work for you, you will be permitted into the park to set up Thursday July 12th after 6:00 am.

You must be set up and ready for your fire inspection by noon July 12th. Please be sure to have a properly tagged fire extinguisher on hand.

7. Booth Location

1. Booth location will be determined by Bayfest Management
2. Booth location is subject to change before or during Bayfest
3. All vehicles will be required to park in our vendor parking lot, no vehicles will be allowed on site.

8. Food / Merchandise Items

Please give us a brief overview of your business

Please list all items you wish to sell.

Rogers Bayfest reserves the right to remove any vendor and/or merchandise if deemed inappropriate or unsuitable to Bayfest Management.

4. Bayfest is Going Green

Rogers Bayfest will be continuing our zero waste program. This program is designed to eliminate as much waste as possible. Our goal is to eliminate the waste by 20% every year and be at zero waste in 5 years. This year we are adding a new recycling program that will be available to all vendors at the event. We are asking that all vendors be on board for this new program in order to make it as successful as possible.

Are you willing to follow all the guidelines of our new recycling program in order to make our festival a zero waste event?

Yes No

Please note that if you check “No” your application will not be taken into consideration.

Cost Breakdown

Week – July 12, 13, 14 and 15

	Total Due	Due on Signing
Vendor Space	\$2,000	\$1,000
HST (13%)	\$260	\$260
Sub Total	\$2,260	\$1,260
Damage (Refundable)	\$100	\$100
Fire Inspection	\$74.00	\$0.00
Total	\$2,434	\$1,360

**One half plus full GST and damage deposit is due on signing of the contract.
The balance of the fee is due on June 8, 2012**